

BOARD MINUTES
December 8, 2025

The Board of Education of Unified School District No. 273 met in regular session on Monday, December 8, 2025 at 6:30 P.M., at the Board of Education Office with the following members present: Joe File, Amber Krier, Kelsey Adams, Craig Cousland, Jake Ludwig, and Tony Thompson (6:50 PM). Also present were Jeff Travis, Superintendent; Tiffany Schroeder, Clerk; Janet Porter, Beloit Elementary School Principal; Garry Lowry, Beloit Elementary School Assistant Principal; Casey Seyfert, Beloit Jr-Sr High School Principal; Christie Gerdes, Beloit Special Education Cooperative Director; Cassie Kopsa, Special Education Assistant Director and Brady Dean, MCPC Executive Director

President File called the meeting to order at 6:30P.M.

Guests present were: Danny Henk, Charlie Burke, Ryan Isbell, Jayden Hughes, Brian Debey, and Amber Quayle.

A motion was made by Stillwell, seconded by Ludwig, to approve the agenda with the addition of 6a) Alternate Superintendent (A.I.). Motion carried: 6 Yeas, 0 Nays.

A motion was made by Krier, seconded by Cousland, to approve the consent agenda with this motion, the following were approved:

Approval of Minutes – November 10, 2025 Board Meeting

Payment of Bills and Claims

Approval of Revenue Journals

Approval of Activity Funds

Personnel

Contract:

Tracy Travis, Lead Teacher, Mitchell County Early Learning Center;

Resignations:

Cyrus Smith, Custodian, Beloit Jr-Sr High School;

Autumn Andreasen, MCELC School Age Director, MCELC, effective
December 19, 2025;

Elizabeth Eilert, Lead Teacher, Mitchell County Early Learning Center, effective February 27,
2026;

Motion carried: 6 Yeas, 0 Nays.

BILLS

PAID NOVEMBER 4, 2025:

Meredith Johnson, Treasurer	432.00
Delta Dental of KS	9916.10
First National Bank & Trust	184,607.82
Flex Made Easy - ACH	2,725.00

PAID NOVEMBER 20, 2025:

Flex Made Easy	6,498.01
MG Trust	900.00
KPERS	54,863.80
American Fidelity Assurance Co	9034.40
KPERS Retirement WAR	3,839.85

KPERS-Optional Life	383.69	Cunningham Fiber	1,527.71
KS Dept of Revenue	32,613.94	Carli Denning	357.00
KS Employ Security Fund	814.53	DS Busline, Inc	48970.18
Med. Air Service Assoc-B2B	604.80	Lynne Easter	15.48
Security Benefit Life Ins Co	850.00	Ashley R. Eck	292.25
Sun Life	11,399.75	Joelle Emerson	298.20
Trustmark Voluntary Benefits	1,562.82	Ernie Williamson Music	3,130.47
USD 273 Health Reserve	114,416.60	Bethany Etheridge	113.12
FTC-Fiduciary Trust Co of NH	1,200.00	Everway	2,592.00
Total	163,846.13	ExploreLearning HQ	1,141.41
		Flex Made Easy	63.00
PAID NOVEMBER 12, 2025:		Hiserote Trash Removal	425.00
BlueCross BlueShield of KS	11,820.08	Bernetta Hlad	154.00
		Elizabeth Holway	411.60
PAID DECEMBER 8, 2025:		Meagan Housh	66.50
Ackerman Supply, Inc	20.99	Korryn Hubert	64.50
AEDSuperstore	896.00	Wayne Huggins	147.00
Amazon Capital Services	458.70	KAESA	175.00
Amanda Anderson	241.50	KS State School for the Blind	1,008.00
ARK Products, LLC	149.96	KSDE	35.00
Attainment Co, Inc	313.95	KCCTFCA	300.00
Kyle Beisner	553.70	Kendall Bank	2,075.06
Beloit City	1000.00	Baili Kerth	63.00
Beloit Entertainment	99.00	Kingdom Cartridge	458.00
Beloit Jr-Sr High School	549.47	Emily Koster	84.00
Beloit Medical Center, PA	300.00	Kansas Gas Service	744.93
Beloit Jr-Sr H.S. Petty Cash	1,003.24	Krier's Auto Parts, Inc	106.38
Boettcher Supply, Inc	393.19	Matheson Tri-Gas, Inc	931.52
Julia Bretz	105.00	Stephanie Litton	10.00
Breanna Brown	205.80	LockIt Technologies, LLC	165.00
BSN Sports	248.00	Renee J. Mason, RPT	610.40
Card Services	11392.63	McDonald Hopkins, LLC	5,627.00
Central Valley Ag	578.49	Amanda McGuire	663.19
Dawn Chandler	270.94	DeAnna McKnight	12.00
City of Beloit	17560.32	Becky Byarlay-McQueen	498.40
Jana Coil	279.72	Midwest Bus Leasing, Inc	12,078.35
Hannah Coop	49.00	Mitchell Co Health Dept	4,190.00
Linda S. Cox	408.80	Mitchell Co Solid Waste	5,834.00
Craig Home Center	235.60	Motor Mouth Therapy	7,720.00
Crumbaker Oil & Feed, LLC	5,202.71	Marlene Nelson	259.00

Nex-Tech Wireless	2,254.46	Darby Sweat	567.00
OPAA!	121,909.46	TouchMath LLC	6,064.80
Pawnee Mental Health	4,762.43	Trane US, Inc	379.75
Pearson Clinical	178.60	Jeff Travis	483.00
Pitney Bowes, Inc	270.15	USD #298 Lincoln	2,103.32
Pitney Bowes, Inc	217.41	Waconda Trader	78.40
PNG Cyber, LLC	20,006.25	Brianna Walter	117.60
Positive Promotions	2,384.12	Watts & Sons	1,174.20
USPS	359.00	WoodRiver Energy, LLC	252.52
Prairie Fire Coffee	329.85	Xerox Financial Services	10,972.05
Pur-O-Zone, Inc	269.27	Zachary's Ace Hardware	178.81
Quill Corporation	873.28	Total	336,293.76
Ray's AppleMarket	2,870.16		
Reliance Standard	1,023.12		
Desiree Richards	514.50	FUND SUMMARY:	
Angela K. Ringler	251.30	GENERAL FUND	129,139.79
Sage Products	25.60	SUPPLEMENTAL GEN	2,873.67
Salina Steel Supply, Inc	2,385.44	CAPITAL OUTLAY	15,484.61
Sam's Club Direct	867.11	FOOD SERVICE	121,037.71
Schendel	380.00	PROFESSIONAL DEVELOP	175.00
Scholastic, Inc	52.50	PARENT EDUCATION FUND	4,071.04
School Specialty	1,982.84	CAREER & POSTSECND ED	4,706.82
Kaleb Shelly	148.40	GIFTS AND GRANTS	4,762.43
Lisa Shiroky	154.00	HEALTHCARE SVCS	5,276.12
Brandon Smith	285.74	COOP SPECIAL ED	35,773.99
Smoky Hill/Cent KS Ed Svc Ctr	230.00	MEDICAID	7,644.52
Solomon Valley Home Center	1,912.36	SMART START (MCPC)	5,348.06
Lori Stephenson	36.40	TOTAL	336,293.76
Erin Suelter	1,054.20		

Student Council report was given by Charlie Burke.

JAG-K report was given by Jadyn Hughes.

No report for the Site Council.

PTO report was given by Amber Quayle.

The Superintendent informed the Board that a vote regarding the acceptance of the Southern Cloud District would occur later in the meeting. If approved, the Beloit School District will assume responsibility for all Southern Cloud employee and student records. Xerox has the capability to collect and scan these records, providing the District with secure digital access. In addition, the Beloit School District will acquire any remaining buildings in Glasco that have not been sold by the acquisition date. The Superintendent also addressed the need to rezone Board member districts as a result of the potential acquisition of the Southern Cloud District. This adjustment is necessary to maintain compliance with the requirement that population variances between zones remain within 5 percent. The Board is currently composed of two members from each of the three zones and one at-large member. The Superintendent further reported that the District was not selected to receive the grant previously sought for the VOIP phone system. As a result, he requested that the Board consider and vote on approving the installation of the new system. Finally, the Superintendent and the four Board members who attended the KASB Convention shared highlights from the sessions they attended and expressed their positive impressions of the conference.

The Superintendent provided an update on the bond project, reporting that Phase I has been completed. All three classrooms involved in this phase have been fully transitioned back into use. The next group of three teachers has vacated their classrooms to allow Phase II to begin. The project continues to progress smoothly and remains on schedule. The Superintendent noted that a special Board meeting will be required to approve the bids for the HVAC units at Beloit Jr.-Sr. High School. This meeting is scheduled for Monday, December 15, 2025, at 6:00 p.m. Current budget projections indicate that funding is available to install four to five units during either spring break or the summer months.

A motion was made by Stillwell, seconded by Thompson, to appoint Janet Porter as alternate superintendent at the next board meeting due to the absence of superintendent Jeff Travis.
Motion carried: 7 Yeas, 0 Nays.

The superintendent discussed the board policy that KASB has made revisions to. He would like each of the board members to take these policies home, read through them to be able to vote on them at next months' board meeting.

A motion was made by Ludwig, seconded by Krier, to approve bid from Zayo Education for \$15, 990 for a phone system at BES, BJSHS, Special Education office, Mitchell County Early Learning Center, Mitchell County Partnership for Children/PAT offices, and the Board of Education office. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Adams, seconded by Stillwell, to approve the proposition of attachment that was specified in the resolution adopted by USD 334 – Southern Cloud on September 8, 2025 and thereafter the voters approved by election on November 4, 2025. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Cousland, to approve Xerox to scan all Southern Cloud employee and student documents onto the cloud for ease of searching and retrieval.
Motion carried: 7 Yeas, 0 Nays.

Thompson moved that the Board of Education go into executive session at 7:56 P.M. for the purpose of discussing personnel matters on non-elected personnel and their contractual obligations because if

this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 8:26 P.M. in this room with Jeff Travis remaining. At 8:20 P.M. The motion was seconded by Adams. Motion carried: 7 Yeas, 0 Nays.

The Board reconvened into open session.

A motion was made by Thompson, seconded by Ludwig to approve the following administrative contracts, Janet Porter, Garry Lowry, Casey Seyfert, Kyle Beisner, Christie Gerdes, and Cassie Kopsa through 2027-28. Brady Dean will be going to a director contract. Mr. Travis will be resigning, therefore, his contract will not be renewed. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Krier, seconded by Adams to adjourn the board meeting. Meeting adjourned at 8:30 PM. Motion carried: 7 Yeas, 0 Nays.

President, Board of Education

Clerk, Board of Education